

# P O R T R A I T   A G R E E M E N T

408 6th Street  
Shelbyville, Ky.  
40065



client ..... date of session .....  
subject(s) .....  
address..... city/state/zip .....  
home phone ..... cell phone .....  
email ..... session/travel fee ...../.....

## service agreement and liability

This confirms our contracting agreement: We agree that Lizzie Loo Photography shall provide services to photograph you to the best of our abilities in accordance with the portrait session selected. Every effort will be made to assure your satisfaction according to industry standards. Any artistic interpretations by the photographer will be deemed acceptable and correct. If you are not satisfied with your images through fault of Lizzie Loo Photography your images will be retaken. If you are not satisfied with your products through fault of Lizzie Loo Photography they will be replaced. Notification of dissatisfaction must be received in writing within one week of receipt of images or upon receipt of product(s) in order to receive a refund or replacement. We will do all that we can to ensure that you are satisfied with your images and products. We cannot be responsible for dissatisfaction due to circumstances beyond our control. In the event that photographic materials are damaged or lost through camera or computer malfunction the photographer liability will be limited to a retake of the session whenever possible or a refund of the cost of session fee if images cannot be retaken. If the session fee must be refunded, Lizzie Loo Photography will have no further obligation to the client.

## retainer, payment and pricing

The client shall remit the applicable session fee, plus any travels fees as a booking retainer with this signed contract, to reserve the date and services of their portrait session. This retainer will be applied to the session fee if the session is not rescheduled or missed. Any charges incurred in shipping proofs, prints, or products will be paid before the orders are filled. Prices for prints and products are valid for a period of thirty days after the date of your session. The total balance due for any orders placed must be paid in full prior to any work beginning on the ordered images or products. Checks should be made payable to: Lizzie Loo Photography, 408 6th St., Shelbyville, KY 40065

## copyright and reproduction

The client agrees that all copyrights and/or intellectual property rights for all photographs taken by Elizabeth Lauer shall be held exclusively by Lizzie Loo Photography. It is a violation of federal copyright law to allow photographs created by Lizzie Loo Photography to be reprinted, duplicated, digitally reproduced, copied, scanned or altered without our written permission. You agree not to make copies for sale or for the purpose of circumventing sale of the images by Lizzie Loo Photography. You agree not to scan, copy, or reproduce images in any manner without a written release.

## model release

The client grants that Lizzie Loo Photography may use any images taken at the session for the promotion of its

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business and services. Including but not limited to: website, weblog, studio display, promotional material and product demos.

### location portrait session details and terms

The session being scheduled and agreed upon shall include:

- Up to 3 hours of photography time by Elizabeth Lauer. The session may be ended at the photographer's discretion according to the photographer's determination of having captured adequate images both in terms of quantity and quality. If the session is ended prior to the allotted time, there will be no refund or credit for unused time.
- Travel fees may apply to sessions scheduled outside of the region.
- Lizzie Loo Photography will show anywhere from 20-100 images from an average session. If the total number of images is above or below the amount there will be no credits given or extra charges applied.
- Proofs will be completed within two weeks of your session date. Your images will be placed in an online gallery for a period of two weeks.
- If additional hours are required or requested for your portrait session they will be billed at \$125 per hour.
- Lizzie Loo Photography reserves the right to refuse a requested location for any reason.
- The client agrees and understands that the type of work we will produce will be of similar style and caliber to the images shown on our website. The client understands that Lizzie Loo Photography will explain how our style of shooting works and what our goals are for the session. The client agrees to allow Lizzie Loo Photography complete creative control over the location of the session as well as any poses or lack thereof executed at the session.
- Client agrees to relay the details of this contract to any and all subjects involved in the session.
- Client agrees that any proof books or brag books ordered will be kept in tact and no photographs will be removed for any purpose.
- Client has received, read and agrees to all terms of copyright in this agreement.
- Product and print prices are subject to change at any time
- Seniors only, circle applicable session:    **The Shot**    **The Simple**    **The Sweet**    **The Superlative**    **The Spectacular**

### proofs, prints and retouching

Any proofing product ordered will be individually corrected for color balance, density, contrast, etc. Any prints that are ordered or used in a custom book will receive individual attention in the form of retouching, enhancement, selective area adjustments, etc. Retouching means correcting various elements in an image such as: litter, distracting elements, minor physical flaws (bags under eyes, teeth whitening, eyes whitening, clearing of the skin, etc.). Lizzie Loo Photography is granted total artistic control over the final images and the client understands that these are the steps we will take when referring to retouching. Any retouching over that specified above will be billed at \$125 per hour.

The undersigned have read and agreed to all terms on all pages of this agreement:

client: .....

date: .....